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DD/S 69-0287

17 January 1969

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Critical Review of Office Operations

REFERENCE : Your memorandum, dated 21 November 1968, subject as above

1. A critical review of Office of Medical Services operations by division/staff chiefs was completed 13 January. This involved more than a dozen staff meetings of these officials as well as still other panel meetings of sub-groups considering certain OMS organizational and functional matters in greater detail.

2. These "mission and functions" meetings included a review of OMS organization, mission, and functional requirements as these are now as well as how they might be revised. Three panels were subsidiary to these meetings. Two of these panels considered organization while the third considered OMS procedures. All of these meetings were marked by an extremely free expression of opinions and offering of suggestions, all of which having as their objective better and more efficient ways of accomplishing the OMS mission.

3. Although no formal revisions have yet been effected as a result of these meetings, there will undoubtedly be certain recommended changes. These meetings were but a phase -- although an important phase -- in this critical review. I am now meeting individually with division/staff chiefs in the next phase of this review.

4. In connection with this critical review of OMS operations, it is to be noted that in June 1968 the Inspector General completed an eight-month survey of the OMS. This, of course, included a most critical review of OMS organization, functions and procedures. Most of the organizational and procedural changes recommended by the Inspector General as a result of this survey have been effected. The remainder will be resolved shortly, as you are aware from our separate reporting. We do not however plan to rest at that point. As indicated above, the current phase of our critical review of office operations will continue and I shall forward to you those recommendations requiring your approval for any changes in OMS mission, functions and procedures.

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[Redacted Signature Box]

JOHN R. TIETJEN, M.D.
Director of Medical Services

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downgrading and
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OC. M. 69-042

69-0320

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21 JAN 1969

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Critical Review of Office Operations

REFERENCE : Memo dtd 21 Nov 1968 fm DD/S to Office Heads, subject
as above

As I have discussed with you the Office of Communications has recently undergone an intensive Inspector General Survey. Also, as I know you are aware, the OC has just been reorganized effective 13 January 1969. These two major efforts and the actions flowing from them represent in my judgment, the critical review which was requested by the reference.



Director of Communications

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